

OS for meeting
Ranjana
11-6-2020

Guru Nanak Dev University, Amritsar

(Established by the State Legislature Act No. 21 of 1969)
Accredited at "A" grade level by NAAC and Awarded "University with potential for Excellence" status by UGC

From:
The Controller of Examination,
Guru Nanak Dev University,
Amritsar.

To:
The Principal of Affiliated Colleges,
Head Teaching Deptt., Main Campus,
Associated Dean University Regional Campus,
Coordinator Associated Institutes
Guru Nanak Dev University, Amritsar

No. 2736

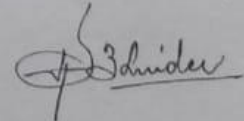
Dated: 10-06-2020

Dear Sir/Madam,

The meeting of the Guru Nanak Dev University, Amritsar (GNDU) administration consisting of Dean, Academic Affairs, Registrar, COE and other officials was conducted with the principals of affiliated colleges through webinar on 02-06-2020 in which most of the principals of affiliated colleges participated. The tentative date sheet put on the website by GNDU was discussed in detail and deliberated upon so that the examination of the students of the exit classes can be conducted without any problem. The observations of the principals were also taken into consideration and a consensus was arrived regarding the date sheet between principals and GNDU administration. Taking cognizance of the observations of the principals, the GNDU administration after due diligence with the unanimous consent of the principals have finalized the datesheet for July, 2020 examination which has been uploaded on the university website. In addition, the standard operating procedures were also discussed and have also been approved.

Please find enclosed herewith a copy of the standard operative procedure due to COVID-19 epidemic to be adopted for the conduct of the semester examination July, 2020. In this connection you are therefore requested to follow the guidelines (copy enclosed) for the smooth conduct of semester examination July 2020.

Yours Faithfully,



Deputy Registrar
Conduct Branch

SAFETY PROTOCOL NORMS

TO BE FOLLOWED FOR JULY TERMINAL SEMESTER EXAMINATION, 2020

1. Reporting time for the staff 1 hr. and for students 40 min. prior to the commencement of examination.
2. Thermal screening of every entrant in the examination hall/venue will be mandatory.
3. Wearing of face mask by teachers, staff and students will be mandatory.
4. To maintain social distance of at least 4-6 feet between every examinee and staff members.
5. Examination hall seating capacity will be utilized only to the extent of 1/3rd of its existing capacity.
6. No drinking water/tea/refreshment/eatables will be served during the examination. The examination staff/candidate may bring their own drinking water.
7. Sanitization of the examination halls/rooms/control room/furniture is mandatory before the commencement of examination of each session.
8. Availability of hand sanitizer, soap and water for washing at entry point as well as in the rooms/halls be ensured by the college authorities.
9. Proper ventilation/lights/fans/functioning of CCTV cameras in the examination room be ensured.
10. No crowding at entry point and proper distance be maintained between each entrant.
11. The examination material must be handled by wearing disposable gloves by all the officials.
12. No candidate/staff from containment zone/ red zone be allowed to enter the examination halls.
13. Any staff member or student having any symptoms of COVID-19 or undergoing quarantine/ isolation period will not be allowed to enter the examination centre. The candidate will be given a chance to appear in the examination later.
14. The outside deputy superintendent to supervise COVID-19 safety protocol norms i.e. thermal screening, sanitization and any other additional assistance to the examination staff.
15. For any medical emergency medical assistance be readily available. Nearby medical centre details must be displayed in the control room.
16. Borrowing of anything among the students in the examination hall should be strictly prohibited.
17. No student would be allowed to stay within college premises after completion of his/her examination.
18. Person above 65 yrs of age, pregnant women and physically challenged persons shall not be put on examination duty.